

Registration check-list

We understand the registration process may be confusing to some, especially with all the additional information you need to attach to the registration form. So, we have created a registration check list for you to make sure you sail through the process. Tick the relevant box to ensure you have all the correct paperwork before you send to us. Students who are registering again, must supply their student number.

Next to each item on the check list, the corresponding number on the registration form have been supplied.

Please note: to ensure we capture your correct details, make sure your handwriting is legible by using a black pen and writing in BLOCK letter only.

Section 1: Personal Details	Tick here	
ID / Passport number AND date of birth (no. 6 & 9)		
Qualification code (no.2)		
Home / physical and postal address (no. 13A & 13B)		
Module code/s (no. 27)		
Copy of ID	submitted now	previously submitted
Copy of Matric Certificate	submitted now	previously submitted
Have you indicated which semester & venue you wish to write exams?	semester	venue
IOB membership no.		
UNISA student no.		
Email address (no. 11)		
Name of employer (e.g. ABSA, Nedbank) (no. 29)		

Section 2: Payment Details	Tick here	
Do you have a Bursary (no. 30)	yes	no
If not, has payment been made (no. 28)	yes	no
Do you require an invoice	yes	no

Remember to fax your application form, with supporting documents to:

011 484 8716/8714/8712 and all proof of payments to 0866 346 358

IOB's banking details

FNB Account no. 62140353848
 Branch code: 251305
 Your reference: Your IOB membership number or ID numbers for new students